TOWN OF MUNDARE

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

DECEMBER 31, 2007

TOWN OF MUNDARE

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AUDITORS' REPORT

To the Mayor and Council of the Town of Mundare

We have audited the consolidated statement of financial position of the Town of Mundare as at December 31, 2007 and the consolidated statement of financial activities and changes in fund balances, and the consolidated statement of changes in financial position for the year then ended. These financial statements are the responsibility of the town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Town of Mundare as at December 31, 2007 and the results of its financial activities and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

ST. PAUL, ALBERTA February 13, 2008 Joly, M'Cathy & Dion CHARTERED ACCOUNTANTS



TOWN OF MUNDARE CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2007

	2007	2006
ASSETS		
Financial assets		
Cash and temporary investments	\$ 724,286	\$ 439,316
Taxes and grants in place receivable (note 2)	45,833	49,115
Receivable from other governments	34,702	92,803
Trade and other receivables	387,296	94,679
Long-term investments (note 3)	20	20
Inventory of land held for resale	13,566	13,566
Prepaid expenses	7,218	7,070
Total financial assets	1,212,921	696,569
Capital assets (note 4)	<u>5,806,486</u>	<u>5,778,186</u>
Total assets	\$ <u>7,019,407</u>	\$ <u>6,474,755</u>
LIABILITIES AND MUNICIPA	L EQUITY	
Liabilities		
Accounts payable and accrued liabilities (note 5)	\$ 62,736	\$ 30,895
Deposit liabilities	11,406	117,572
Deferred revenue (note 6)	483,414	253,738
Long-term debt (note 7)	139,976	148,869
Total liabilities	697,532	551,074
Municipal equity		
Fund balances		
Reserve fund (note 8)	524,109	163,209
Operating fund	131,256	131,155
Total fund balances	655,365	294,364
Equity in capital assets (note 9)	5,666,510	5,629,317
Total municipal equity	6,321,875	<u>5,923,681</u>
Total liabilities and municipal equity	\$ <u>7,019,407</u>	\$ <u>6,474,755</u>
— — 2 — 3 — 3 — 3 — 3 — 3 — 3 — 3 — 3 — 3		

Contingency (note 12)

Approved by:

Mayor

Chief Administrative Officer

TOWN OF MUNDARE CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2007

2006	Actual	470 004		379,154	2,344	346,307	27,823	14,373	009	11,610	7,452	1,273,914	6	30,086	247,391	/8,104	437,710	218,197	64,812	45.015	109,517	1 230 832	20000000	43,082		1	(8,462)	34,620	259,744	\$ 294,364
2007	Budget	(unaudited)		368,800	7,000	479,303	28,000	0006	4,800	15,400	64,000	1,506,703	000 00	39,000	06,050	00,000	392,600	784,200	74,550	8,000	411,650	1.542.150		(35,447)	51.100		(8,950)	6,703	294,364	\$_301,067
2007	Actual	\$ 520 196		730,983	2,526	146,313	28,267	26,242	42,618	23,744	18,098	1,555,235	ACT AN	770,077	07 307	175,27	248,512	233,303	68,607	36,467	160,055	1,185,341		369,894	. 1	1	(8,893)	361,001	294,364	\$ 655,365
	Operating	\$ 520,196	16,248	395,983	2,526	146,313	28,267	26,242	42,618	23,744	18,098	1,220,235	46 776	279,072	92,397	220,27	214,677	50,502	08,607	36,467	146,555	1,152,741	707 607	67,494	(58,500)	•	(8,893)	101	131,155	\$ 131,256
	Reserves	e s	I	l	I		I	1	1	1			ł	1	1	1			1	ı	!			!	360,900	1		360,900	163,209	\$ 524,109
	Capital		1	332,000	!	1	1	I	ı	Î		335,000	1	Ĭ	1	19,100		1	ł	1	13,500	32,600	302 400	00t,200	(302,400)	I		1	i	69
	Revenues	Net property taxes - Schedule 1	Sales and user fees	Fines issued	Government transfers - Schedule 2	Franchise and concession contracts	Investment income	Licenses and nermits	Rentals and leases	Donations and other		Expenditures – Schedule 3	Council	Administration	Profective services	Koads, streets, walks, lighting	Water and wastewater	Waste management	Municipal planning, community	Recreation and culture			Excess (deficiency) of revenues over expenditures	Net inter-fund transfers	From (to) reserves	Debt proceeds (see 1975)	Character (repayment)	Change in fund balances	Polonic, or J. C.	Datance, end of year

TOWN OF MUNDARE CONSOLIDATED STATEMENT OF CHANGES IN FINANCIAL POSITION FOR THE YEAR ENDED DECEMBER 31, 2007

	<u>2007</u>	<u>20</u> 06
Cash provided by (used in):	. 	
Operating activities		
Net operating revenue	\$ 67,494	\$ 97,087
Net changes in non-cash working capital balances		100 100 100 100 100 100 100 100 100 100
Decrease (increase) in		
Taxes and grants in place receivable	3,282	(15,243)
Receivables from other governments	58,101	(76,410)
Trade and other receivables	(292,617)	86,775
Inventory of land held for resale	••	2,813
Prepaid expenses	(148)	(2,281)
Increase (decrease) in		
Accounts payable and accrued liabilities	31,841	(28,894)
Deposit liabilities	(106, 166)	110,601
Deferred revenue	229,676	8,487
Net cash from operations	(8,537)	182,935
Investing activities		
Decrease (increase) in long-term investments		205,695
Acquisition of capital assets	(32,600)	(57,805)
Government transfers for capital assets		3,800
Net cash from investing activities	(32,600)	151,690
Financing activities		
Off-site levies collected	335,000	ž
Long-term debt repaid	(8,893)	(8,462)
	326,107	_(8,462)
Change in cash and cash equivalents during the year	284,970	326,163
Cash and cash equivalents, beginning of year	439,316	113,153
Cash and cash equivalents, end of year	\$ <u>724,286</u>	\$ <u>439,316</u>
Cash and cash equivalents consist of:		
Cash	\$ 31,594	\$ 322,331
Temporary investments	692,692	116,985
	\$ <u>724,286</u>	\$ <u>439,316</u>

TOWN OF MUNDARE SCHEDULE 1 - PROPERTY TAXES LEVIED FOR THE YEAR ENDED DECEMBER 31, 2007

Taxation Residential land and improvements Commercial property	Budge (unaudited \$ 532,000 106,500	d) \$ 531,520	2006 Actual \$ 492,683
Requisitions Alberta School Foundation County of Lamont Foundation	638,500 110,000 11,100	110,063	
Net taxes for general municipal operations	121,100 \$ 517,400		115,991 \$_470,884
SCHEDULE 2 - GOVE	CRNMENT TR	ANSFERS	
Provincial transfers Shared-cost agreements Grants	\$ 431,400 1,903	\$ 89,849 1,903	\$ 253,575
Local government transfers Shared-cost agreements	433,303 46,000	91,752 54,561	312,678 33,629
Total government transfers	\$ <u>479,303</u>	\$ <u>146,313</u>	\$ <u>346,307</u>
SCHEDULE 3 - CONSOLIDATE	D EXPENDIT	URES BY OBJ	ECT
Expenditures Salaries, wages and benefits Contracted and general services Purchases from other governments Materials, goods, supplies and utilities Provision for allowances and bad debts Transfers to individuals and organizations Bank charges & short term interest Interest on long-term debt Shared cost agreement Other expenditures Capital assets acquired Total expenditures	\$ 296,350 611,500 89,000 179,550 21,100 700 8,300 26,500 12,550 296,600 \$ 1542,150	\$ 285,163 490,806 89,923 200,735 20,988 783 8,180 31,200 24,963 32,600	\$ 243,212 592,684 85,094 136,607 387 19,088 662 8,594 20,436 66,263
i otai expenditures	\$ <u>1,542,150</u>	\$ <u>1,185,341</u>	\$ <u>1,230,832</u>

1. Significant Accounting Policies

The consolidated financial statements of the Town of Mundare are the prepared by management in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the town are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the town and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the municipality has met any eligibility criteria, and reasonable estimates of the amounts can be made.

Expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) <u>Use of Estimates</u>

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Fund Accounting

Management funds consist of the operating, capital and reserve funds. Transfers between funds are recorded as adjustments in the appropriate equity account. Proceeds from land sales are recorded as operating fund revenues.

1. Significant Accounting Policies - continued

(e) <u>Investments</u>

Investments are recorded at cost.

(f) Inventory of Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

(g) Capital Assets

Capital assets are reported as expenditures in the period they are acquired. Capital assets are reported at cost except for donated assets, which are reported at estimated fair value.

Government contributions for the acquisition of capital assets are reported as capital revenue and do not reduce the related asset costs.

Capital assets for government purposes are not amortized.

(h) Tangible Capital Assets

Effective January 1, 2007, The Town of Mundare adopted Accounting Guideline 7 (PSG-7) of the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants ("CICA") with respect to the disclosure of tangible capital assets of local governments. PSG-7 provides transitional guidance on presenting information related to tangible capital assets until Section 3150 – Tangible Capital Assets of the Public Sector Accounting Handbook comes into effect on January 1, 2009.

During 2007, The Town of Mundare started to work towards compliance with the new recommendations for accounting for tangible capital assets. As of December 31, 2007 they have established a policy on asset classifications, capitalization thresholds, and amortization methods. A complete listing of assets and values is currently underway and expected to be completed by December 31, 2008.

(i) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

1. Significant Accounting Policies - continued

(j) Operating Fund

Operating fund represents the amounts available to offset future operational revenue requirements (or the shortfall which will be financed from future operational revenues).

(k) Capital Fund

Capital fund represents the amounts available to finance (or the shortfall in financing available for) capital projects.

(l) Reserve Fund

Reserve fund represents the amounts set aside to finance future operating and capital expenditures. Reserves are established at the discretion of Council. Transfers to and/or from the reserve fund are reflected as an adjustment to the respective fund.

(m) Equity in Capital Assets

Equity in capital assets represents the town's net investment in its capital assets, after deducting the portion financed by third parties through debenture, bond and mortgage debts, long term capital borrowings, capitalized leases and other capital liabilities which will be repaid by the municipality.

(n) Budget Figures

Budget figures are included for information purposes only and are not audited.

2.	Taxes and Grants in Place Receivable	<u>2007</u>	<u>2006</u>
	Taxes receivable		
	Current	\$ 34,421	\$ 39,947
	Arrears	<u>29,943</u>	27,699
		64,364	67,646
	Less: allowance for doubtful accounts	(<u>18,531</u>)	(18,531)
		\$ <u>45,833</u>	\$ 49.115

3.	Long-Term Investments	2007	<u>2006</u>
	Investment in Mundare Housing Development Corp. AMFC share	\$ 10 	\$ 10 _10
		\$ <u>20</u>	\$ _ 20

The audited financial statements of the Mundare Housing Development Corporation have been reflected in the town of Mundare's financial statements based on the modified equity method as required by the Public Sector Accounting and Auditing Board. The Corporation incurred a deficit of \$3,541 for the year ended December 31, 2007. Condensed supplementary information of the corporation's financial position and operating results are as follows:

	<u>2007</u>	<u>2006</u>
Assets	\$ 2,598	\$ 2,522
Liabilities	6,417	2,800
Accumulated deficit	(3,829)	(288)
Revenues	76	59,691
Expenditures	3,617	15,351

The town had a receivable of \$4,092 (2006 - \$ nil) from the housing corporation. The cumulative deficit as noted above is \$3,829.

4.	Capital Assets	<u>2007</u>	2006
	Engineering structures Buildings Machinery and equipment Land Vehicles	\$ 4,273,096 1,041,274 362,213 22,328 107,575	\$ 4,273,096 1,041,274 335,213 22,328
		\$ 5,806,486	\$ 5.778 186

5. Employee Benefit Obligation

Included in accounts payable and accrued liabilities is a vacation and overtime liability of \$10,055 (2006 - \$8,220). The vacation and overtime liability is comprised of the vacation and overtime that employees have earned and are deferring to future years.

6.	Deferred Revenue	<u>2007</u>	<u>2006</u>
	Alberta municipal infrastructure program	\$ 259,932	\$ 121,773
	Street improvement program	107,349	61,532
	New deal for cities and communities	6,570	25,285
	Community initiatives program	1,921	10,000
	Communities in bloom	7,278	9,778
	Provincial ambulance grant	2,969	7,643
	Water spray park	17,067	6,821
	Centennial grant		3,774
	Village of Andrew		3,538
	PDD grant	3,500	3,500
	Disaster services grant	5,000	
	Prepaid lease		94
	Municipal sustainability initiative	<u>71,828</u>	
		\$ <u>483,414</u>	\$ <u>253,738</u>

Funding in the amount of \$332,715 was received in the current year from various grant programs, organizations and individuals. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements or as indicated by the donors. Most of the projects are scheduled for completion in 2008. The funding received under the Alberta Municipal Infrastructure program can be utilized up to 2015.

Cash and temporary investments support unexpended funds related to the advances.

7.	Long-Term Debt	<u>2007</u>	<u>2006</u>
	Tax supported debentures	\$ <u>139,976</u>	\$ <u>148,869</u>

Principal and interest repayments for each of the next five years and to maturity are as follows:

	Principal	<u>Interest</u>	<u>Total</u>
2008	\$ 9,347	\$ 7,746	\$ 17,093
2009	9,824	7,268	17,092
2010	10,327	6,765	17,092
2011	10,857	6,236	17,093
2012	11,414	5,679	17,093
Thereafter	88,207	28,303	<u>116,510</u>
	\$ 139,976	\$ 61,997	\$ 210,973

Debenture debt is repayable to Alberta Municipal Financing Corporation and bears interest at 4.23% to 6.125% per annum, before provincial subsidy, and matures in periods up to the year 2022. Debenture debt is issued on the credit and security of the Town of Mundare at large.

Interest Paid

The Town of Mundare paid interest on long-term obligations of \$8,200 (2006 -\$8,631).

7. Long-Term Debt (continued)

Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Mundare be disclosed as follows:

	<u>2007</u>	<u>2006</u>
Total debt limit Total debt	\$ 2,332,853 139,976	\$ 1,905,171
Debt limit remaining	\$ <u>2,192,877</u>	\$ <u>1,756,302</u>
Debt servicing limit Debt servicing	\$ 388,809 <u>17,093</u>	\$ 317,529
Debt servicing limit remaining	\$ <u>371,716</u>	\$ <u>300,436</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

8. Reserve Fund

Reserves for operating and capital activities changed as follows:

Operating reserve	<u>2006</u>	<u>Increases</u>	<u>Decreases</u>	2007
General operations	\$ _39,209	\$ 35,000	\$6,000	\$ 68,209
Capital reserves				
General capital	104,000	8,000	99,000	13,000
Fire	2,500	13,500		16,000
Common services	2,500	15,500	5,600	12,400
Streets	2,500	15,500	13,500	4,500
Water	7,500	15,500		23,000
Sewer	2,500	15,500		18,000
Garbage		15,500		15,500
Off-site levies	:==:	335,000		335,000
Development	_	11,000	-	11,000
Parks and recreation	2,500	15,500	13,500	4,500
Ukranic Park		_11,000	8,000	3,000
	124,000	471,500	139,600	455,900
	\$ <u>163,209</u>	\$ 506,500	\$ <u>145,600</u>	\$ 524,109

9.	Equity in Capital Assets	<u>2007</u>	2006
	Capital assets (note 4) Long-term debt (note 7)	\$ 5,806,486 _(139,976)	\$ 5,778,186 <u>(148,869</u>)
		\$ <u>5,666,510</u>	\$ 5,629,317

10. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and the chief administrative officer as required by Alberta Regulation 313/2000 is as follows:

			2007		2006
		Salary ⁽¹⁾	Benefits & Allowances ⁽²⁾	Total	Total
Mayor -	Saric	\$ 9,247	\$ 254	\$ 9,501	\$ 7,186
Councillors -	Yaremko	7,793	201	7,994	1,899
	Rosypal	1,947	51	1,998	
	Sprague	1,613	52	1,665	-
	Greening	3,069	85	3,154	£ = ₩
	Talaga	7,167	193	7,360	4,983
	Zackarkiw	4,887	136	5,023	5,111
	Walinski	4,367	105	4,472	4,417
	Sereda		-	-	700
Chief Adminis	strative Officer				
Colin Zyla		50,898	3,752	54,650	51,964

⁽I) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

11. Financial Instruments

The town's financial instruments consist of cash and temporary investments, receivables, long-term investments, accounts payable and accrued liabilities, deposit liabilities and long-term debt. It is management's opinion that the town is not exposed to significant interest or currency risks arising from these financial instruments.

The town is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

⁽²⁾ Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships, tuition and conference fees.

12. Contingency

The Town of Mundare is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the Town of Mundare could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

13. Operating Loan

The town has a prime plus 1% authorized revolving loan limit of \$100,000 with the Servus Credit Union. No balance was outstanding as at December 31, 2007.

14. Commitment

The Town of Mundare is committed to making quarterly payments of \$1,220 for the next five years under a photocopier lease.

15. Approval of Financial Statements

Council and Management have approved these financial statements.