

**Town of Mundare**  
**Regular Council Meeting Minutes**  
**December 10, 2013**

**Present** Mayor Charles Gargus , Councillors, F. Rosypal, M. Greening, I. Talaga , J. Burghardt

**Staff** CAO Colin Zyla, Theresa Warawa, Terry Zapf

**Call to Order** Mayor Gargus called the meeting to order at 7:00 p.m.

**Adoption of Agenda**

**13/286** Rosypal that the agenda be adopted as presented with the following additions:

7(h) County Internship Program

7(i) Power Outage

7(j) CDO targets

8(b) Brownlee Law

8(c) Vegreville Mental Health

10(a) ARSAN

**Delegation**

**(a) Sargeant Jeremie Landry – RCMP**

Sargeant Landry appeared before council to introduce himself as the Sargeant for the Vegreville Area.

-presented statistics of calls in the Mundare area.

**(b) Keith Claughton**

Keith Claughton submitted a proposal for a commercial building on main street at 5219 & 5223 50 the Street.

Doug Sullivan provided some information on the proposal.

**13/287** Burghardt that a meeting be arranged with Keith Claughton to obtain more information prior to making any decisions on entering into an agreement for a mainstreet lot.

Carried

**(c) LCREDI**

Doug Sullivan, Executive Director, LCREDI presented a update on LCREDI.

- The LCREDI Executive Director contract is scheduled to expire in July 2014.
- Another regional cooperative grant has been applied for.

A recess from 8:30 pm to 8:35 p.m.

**(d) Terry Zapf – Public Works Report**

**13/288**      Greening that the Public Works report be accepted as presented. Carried

**Minutes      (a) Organizational Meeting of Council – November 4, 2013**

**13/289**      Rosypal that the minutes of the Organizational Meeting of Council of November 4, 2013 be accepted. Carried

**(b) Regular Council Meeting, November 5, 2013**

**13/290**      Talaga that the minutes of the regular council meeting of November 5, 2013 be accepted. Carried

**Finance**

**(a) Accounts Payable – November 2013**

**13/291**      Greening that the Accounts Payable for November 2013 be accepted as information. Carried

**(b) Monthly Summary – October 2013**

**13/292**      Burghardt that the Monthly Summary for October 2013 be accepted as information. Carried

**(c) 2014 Interim Budget**

**13/293**      Burghardt that the 2014 Interim Operating budget be adopted as 50% of the 2013 operating budget. Carried

**(d) Bylaw 855/13 – 2014 Operating Loan Bylaw**

**13/294**      Greening that Bylaw 855/13 -2014 Operating Loan Bylaw be given first reading. Carried

**13/295** Talaga that Bylaw 855/13 – 2014 Operating Loan Bylaw be given second reading.

Carried

**13/296** Rosypal that permission be given for third and final reading of Bylaw 855/13 - 2014 Operating Loan Bylaw.

Carried Unanimously

**13/297** Burghardt that Bylaw 855/13 – 2014 Operating Loan bylaw be given third and final reading.

Carried

**Business**

**(a) 2014 Holidays**

**13/298** Rosypal that the following days be approved as 2014 Holidays

January 1- New Years Day  
February 17 – Alberta Family Day  
April 18 – Good Friday  
April 21 – Easter Monday  
May 19 – Victoria Day  
July 1 – Canada Day  
August 4 – Heritage Day  
September 1 – Labour Day  
October 13 – Thanksgiving Day  
November 11 – Remembrance Day  
December 24 – Christmas Eve -Closed at 3 pm  
December 25 - Christmas Day  
December 26 – Boxing Day  
December 31 –New Years Eve – Closed at 3 p.m.

Carried

**(b) Lodge Birthday**

The Town does the lodge birthday for January

Irene Talaga will organize.

**(c) Christmas Bonuses**

A list of the 2013 Christmas Bonuses was presented.

**13/299** Rosypal that the 2013 Christmas Bonuses be as presented with the addition of

\$ 50.00 for Susan Campbell

\$ 50.00 for Robert Wolff  
\$50.00 for Garry Broenner

Carried

Susan Campbell is to work on a policy for Christmas Bonuses for employees stating that an employee must be employed for one year to be eligible for a Christmas Bonus.

**(d)Northern Lights Library System**

A letter was received explaining a proposed increase in levy of \$0.0956/capita to \$ 4.78/capita for Northern Lights Library System.

**13/300** Greening that the Town accept the proposed increase in levy from Northern Lights Library System.

Carried

**(e)Regional Grant - LCREDI**

LCREDI has applied for another regional grant of \$250,000.

**13/301** Burghardt be it resolved that we authorize the Town of Mundare to participate in an application for the Lamont County Regional Economic Development Implementation project, submitted by the Town of Bruderheim under the Regional Collaboration component of the Regional Collaboration Program, further that the Town of Mundare, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds,

Carried

**(f)SDAB Appeal**

The owners of the Esso Gas Station have purchased the land that PetroCanada had obtained a development permit for.

**(g) Thanks for HR Help**

A gift certificate was sent to Jodi Hutzcal for her help with the hiring process for the Economic Development Officer position.

**(h) County Internship Program**

A letter was received inquiring if the Town of Mundare is interested in participating in the Lamont County Internship program and providing funding.

**13/302** Greening that the Town of Mundare deny providing funding towards the Lamont County Internship Program.

Carried

**(i) Power Outage**

Discussion took place about the Power outage that place on Friday, October 6

- the power outage lasted about 5 and ½ hrs
- ATCO Electric will be doing an investigation of why the power went out
- the CAO will be contacting ATCO Electric and discussing being able to have more effective communication with ATCO
- the Town may have to look at the option of obtaining a generator that would be able to provide power to a facility in Town that could act as a reception centre to house people.

**(l) CDO targets**

Discussion took place on some of the targets for the CDO position.

- working on job descriptions
- working on policies for benefit plans
- the CDO will attend the first meeting in January to discuss progress

**Correspondence**

- (a) ATCO Gas**
- (b) Brownlee Law – Provided an example of a FOIP Case**
- (c) Vegreville Mental Health –Poster for program in Mundare**

**13/303** Burghardt the correspondence be accepted as presented.

A recess from 9:40 – 9:45 p.m.

Carried

**Staff and Council Reports**

**Charlie Gargus**

- provided a written overview of AUMA Convention information
- attended LCREDI meeting
- attended Mayor/CAO meeting
- attended supper for outgoing Mayor
- attended cheque presentation for Park Society
- met with Graham Brothers
- attended Lamont County Meet and Greet
- attended Remembrance Day Services
- attended Lamont CALC meeting
- attended Mundare Fire & Rescue Meeting

**Mary Greening**

- attended Lamont County Meet and Greet
- attended Remembrance Day Services
- attended Mundare Library Board Meeting
- attended Mary Immaculate Hospital Board Meeting
- attended Lamont County Library Board Meeting
- attended Supper for outgoing Mayor

**Frank Rosypal**

- attended Lamont County Meet and Greet
- attended AUMA Convention
- attended Leon Benoit Presentation in Vegreville
- attended Vegreville Water Corridor Meeting
- attended Mundare School SAC Meeting
- attended Supper for outgoing Mayor

**Irene Talaga**

- attended Lamont County Meet and Greet
- attended Remembrance Day services
- laid the Remembrance Day wreath for our MLA
- helped organize the Christmas Extravaganza
- attended Lamont County Hospital Foundation meeting
- welcomed new Mundare Bakery owner
- attended interagency meeting in Mundare

**Jaime Burghardt**

- attended parks society cheque presentation
- attended supper for outgoing Mayor

**Colin Zyla**

- attended Remembrance Day Services
- attended supper for outgoing Mayor

**In Camera**

**(a) ARSAN**

**13/304**

Rosypal that the meeting go into camera at 10:25 p.m. to discuss ARSAN.

Carried

**13/305**      Greening that the meeting come out of camera at 10:40 p.m.

Carried

**Adjournment** Mayor Gargus adjourned the meeting at 10:40 p.m.

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Mayor

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Chief Administrative Officer